

MANILAQ ASSOCIATION  
12/03

Title: Registered Nurse  
Status: Non-Exempt  
Housing Priority: 1  
Safety Sensitive: Yes

Program: Specialty Clinic  
Range: 15/16  
Name Check: No  
Fingerprints: Yes

POSITION SUMMARY

Performs professional nursing duties in the care of adult and pediatric patients in the Specialty Clinic.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Performs professional nursing duties in the care of adult and pediatric patients adhering to the professional standards set forth by ANA.
2. Helps to maintain referrals to Specialty Clinic, including scheduling and assisting doctors during clinic.
3. Initiates nursing actions and provides comprehensive nursing care to meet the physical, emotional, spiritual, and socio-cultural needs of the Specialty Clinic patient and his family.
4. Observes and assesses the patient's clinical condition; recognizes, identifies, and interprets serious situations and immediately initiates appropriate nursing intervention utilizing the nursing process.
5. In emergency situations, when a physician is not present or immediately available, initiates appropriate nursing measures.
6. Operates and monitors specialized equipment.
7. Documents all observations, nursing interventions, therapeutic measures administered, and status of coordinated activities between nursing and other professional disciplines.
8. Administers therapeutic measures as prescribed by the physician.
9. Makes initial and follow-up appointments and arrangements for patients to see specialty doctors who come to the clinic.
10. Participates in Continuing Process Improvement.
11. Understands the developmental needs of all patients throughout the continuum of life. Is able to adjust care to these needs. Documentation reflects this understanding.

SKILLS AND KNOWLEDGE

. Masters Degree, Baccalaureate Degree, Associates Degree, or Diploma in Nursing from an accredited college or university. Current Alaska licensure as a Registered Nurse. *ACLS preferred, must be willing to get ACLS training with in 90 days of hire.* Ability to lift up to 70 pounds and spend long periods of time standing or walking. Employee may be exposed to communicable diseases and hazardous materials. Must be able to pass the core competencies assigned to the unit annually.

DISCLAIMER

The above statements are intended to describe the general nature and level of work being performed by people assigned to this job. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of people in this job.

REVIEW/APPROVAL

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Immediate Supervisor                      Date                      Human Resources                      Date  
  
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Second Level Supervisor                      Date                      Employee                      Date